

## Frequently Asked Questions (FAQ)

Que 1. How to apply for a permission ?

Ans. Steps for applying a permission →

1. For apply a permission vendor needs to register first, then register its firm , then add their vehicles details.
2. Then go to Apply Permission Section and fill all details with desirable format and apply for a permission.

Que 2. How to update the permission details after permission get objected by admin?

Ans. Steps for updating permission details →

1. Firstly check in which document your file get objected by admin in remarks and comment in file history section .
2. Then go to View Vehicle Details section and go on the vehicle which is objected then click on edit button and upload the objected vehicle document again in desirable format .
3. After that go back to your objected file details and put a comment that you uploaded documents again etc . Then submit it again , your permission again go to admin for approval. Status of your permission will show in your permission file history.

Que 3. What to do when your permission get rejected?

Ans. When your permission get rejected check reason in Remark section of your permission details ,why it is rejected whether any document is expired or any other reason. In that case you need to

renew your documents at concerned authority and apply for a permission again.

Que 4. What to do when your permission is going to be expired?

Ans. When your permission is going to be expired in given time that is shown in your renew permission section . You need to renew your permission in that case you click on renew permission and apply for a permission then your permission again go to admin. Status of your permission will show in your permission file history.